**PTFA AGM 16th September 2019 3:30pm**

**Minutes**

Attendees: Sarah Ryerson, Catherine Newcombe, Becky Jackson, Michala Hawkins, David Perkins, Zara Urry, Kelly Randall, Rhiannon King, Steph King, Sarah Johns, Kate Clarke, Nicky Katene, Nikola Croft, Kirsty Stamp,

Apologies: Susie Davis, Rochelle Anderson.

**Welcome**Sarah R welcomed everyone to the AGM. **Chairs Report**Sarah gave a brief summary of the previous year – the report is attached **Treasures Report**Noted we had a successful year and have ended the year with positive balance, the report is attached  **Election of committee**

|  |  |  |  |
| --- | --- | --- | --- |
| Position | Named person | Proposed | Seconded |
| Chair | Sarah Ryerson | Catherine | Kirsty |
| Vice Chair | Kate Clarke | Steph | Rhiannon |
| Treasurer | Steph King  Rochelle Anderson | Sarah | Zara |
| Secretary | Catherine Newcombe | Becky | Nicky |

|  |  |
| --- | --- |
| Facebook / publicity | Steph King/ Sarah Ryerson |
| Staff Liaison | Susie Davis |

**Plan for 2019 -2020**We discussed having groups for planning of different events. For example disco, Christmas and Summer fete. These groups would be in charge of planning for the particular event to spread the work load across the year. The following people agreed to join these groups. A note will go out on the school newsletter asking for other volunteers.

Disco: Susie, Kate and Stacey T

Christmas: Sarah R, Steph K

Summer Fair: Rhiannon, Steph K, Sarah R

Christmas photos: Becky J has agreed to organise the Christmas photos.

Sarah R will ensure there is a planning sheet for each event ready to use.

We discussed how to persuade more people to get involved with PTFA and helping out with events. We discussed trialling the half hour slots which worked at the Summer Fete, we also looked at having a parent rep for each year group to help share information, the following people volunteered

Nursery -

Reception -

Y1 – Rhiannon King

Y2- Steph King and Sarah Johns

Y3: Susie Davis

Y4: Sarah R and Kate C

Y5: Catherine N

Y6:

**Funding**We agreed that we would fund 1 trip or event for each year group and continue with funding for Cornerstones because this benefits all the children in the school. We agreed to fund Panto.

Library Bus – David Perkins introduced the idea of having a bus for a library so that the current library space could be put to other use. We agreed to put it as a potential idea over the next few years.

**Christmas Cards**We are doing the Christmas cards in each year group and designs will need to be made in the next couple of weeks. Reception and Y1 will ask for help from PTFA members if needed.

**Dates for the diary:**Discos – 8th November, 17th January, 13th March  
Christmas Fayre – 30th November  
Family quiz – Date tbc in December  
Quiz – date tbc in February  
Bingo – date tbc in April  
School community event – picnic or walk and cream tea - date tbc in May  
Summer Fete – 10th July

**Funding Requests**Nursery put together funding requests for various areas within the Nursery that need updating or improving. We discussed this in the meeting as it was quite a large amount we talked about ideas of extra fund raising such as smartie tubes and teddy bears picnic.

Steph suggested the pennies in a jar idea and Sarah R will liaise with David P regarding this.

**AOB**Sarah R pointed out that the cupboard is again in need of a good tidy and needs re-stocking